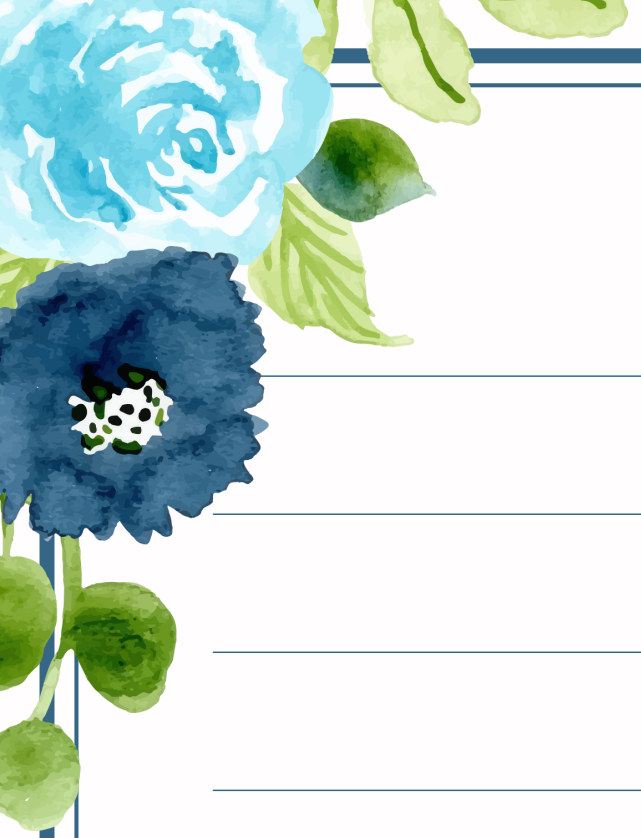

to do list